

**SUBCONTRACTOR'S APPLICATION FOR PAYMENT**  
EXHIBIT "A"

Submit your invoice per Article 2.1 of your subcontract. Submit separate invoices for each subcontract if more than one is awarded

To: J H Batten, Inc.  
P.O. Box 879  
Walkertown, NC 27051

Date: \_\_\_\_\_  
Period From: \_\_\_\_\_ to: \_\_\_\_\_  
Subcontract No.: \_\_\_\_\_  
Invoice #: \_\_\_\_\_

- 1) Original Contract Amount.....\$ \_\_\_\_\_
- 2) Change Order # \_\_\_\_\_  
to \_\_\_\_\_ ..... \$ \_\_\_\_\_
- 3) **Revised Contract Amount.....** \$ \_\_\_\_\_  
(Line 1 + Line 2)
- 4) Completed to Date..... \$ \_\_\_\_\_
- 5) Less Invoiced
  - 5a) Invoiced to date..... \$ \_\_\_\_\_
  - 5b) Retainage to date... \$ \_\_\_\_\_
- 6) Total Previous Invoiced to Date.....\$ \_\_\_\_\_  
(Line 5a + Line 5b)
- 7) Gross Earned this Period..... \$ \_\_\_\_\_  
(Line 4 - Line 6)
- 8) Less Retainage 10% ..... \$ \_\_\_\_\_
- 9) **Net Amount Due This Period.....** \$ \_\_\_\_\_  
(Line 7 - Line 8)

For Office Use	
Date Received: _____	
Cost Code	\$ _____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Retainage:	_____
_____	_____
Approved By:	_____
Date:	_____

**SUBCONTRACTOR'S CERTIFICATE AND LEIN WAIVER:**

- I hereby certify that the work performed and the materials supplied to date, as shown on the above, represent the actual value of accomplishment under the terms of the Contract (and all approved changes thereto) between the undersigned and J H Batten, Inc. relating to the above referenced project.
- I also certify that payments, less applicable retention, have been made through the period covered by previous payments to (1) all my subcontractors (sub-subcontractors) and (2) for all materials and labor used in or in connection with the performance of this Contract to the date of this Certification.
- I further certify I have complied with Federal, State and local tax laws, including Social Security laws Unemployment Compensation laws and Workmen's Compensation laws insofar as applicable to the performance of this Contract.
- I also certify that I have submitted to J H Batten, Inc. a current valid Certificate of Insurance in compliance with the terms of this Contract. Failure to do so is grounds for J H Batten, Inc. to withhold progress payments until a current, valid Certificate of Insurance is provided.
- Upon receipt of payment, I waive, release and relinquish all claim or right of lien which I may now have upon the project above described except for claim or right of lien for contract and/or change order work performed to the extent that payment is being retained or will subsequently become due.

Subscribed and sworn before me:  
  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
  
Notary Public \_\_\_\_\_  
  
My commission expires \_\_\_\_\_

\_\_\_\_\_  
Subcontractor  
  
By: \_\_\_\_\_  
Authorized Signature  
  
Title: \_\_\_\_\_